

Application For Non-Local Public School Enrolment

Please read the information for parents/carers on the back of this form.

A: STUDENT INFORMATION

Family Name _____	Date of Birth ____/____/____
First Names _____	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address _____	Home Phone _____
_____ Post Code _____	Work Phone _____
Parent/Carer Name _____	Relationship to Student _____
Present School _____	Present Year (K-6) _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

Proposed date of enrolment _____

REASONS FOR APPLICATION _____

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____

And at my local school _____

Parent/Carer Signature _____ Date ____/____/____

FORWARD THIS FORM TO THE PRINCIPAL OF BILAMBIL PUBLIC SCHOOL. AN OUT OF AREA COMMITTEE WILL CONSIDER YOUR APPLICATION AND ADVISE YOU OF THE OUTCOME.

C: SCHOOL USE ONLY

Date received _____ Place available? _____ Parent advised on _____

Notes _____

Principal Approved _____ Date ____/____/____

Non-Local Public School Placement Information for Parents/Carers

Please read carefully before completing the form

Parents/Carers may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organisation of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and /or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents/carers should check that there are places available in a school before applying.

Once a student enrolls in non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents/carers can appeal against decisions regarding non-local placement by writing to the Director of Education Tweed/Ballina area.